**RFP 26-85084**

**TECHNICAL PROPOSAL QUESTIONS - Detailed Scope of Services**

**OSA Data Forensics**

**ATTACHMENT F**

**Instructions**: Vendor should provide a document formatted with Question #, RFP SOW Section, and Response Area followed by the vendor’s narrative response to that question. The response must address all items detailed below and provide the information and documentation as required. The response must be structured to address each question listed below. A table of contents (see “4. Table of Contents”) must also be completed as listed in this Attachment. Where appropriate, supporting documentation may be referenced by a page and paragraph number. However, when this is done, the body of the Technical Proposal must contain a meaningful summary of the referenced material. **The referenced document must be included as an appendix to the technical proposal with referenced sections clearly marked**. If there are multiple references or multiple documents, these must be listed and organized for ease of use.

For Section 1 refer to the column below ‘RFP SoW Section’ for detailed scope information for each question.

**Section 1: Scope of Work Questions**

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| **Question #** | **RFP SOW Section** | **Response Area(s)** |
| **1.1** | **(2.0) Contractor Responsibilities/Deliverables** | The Respondent must describe how they will meet the requirements outlined in section 2.0 Contractor Responsibilities/Deliverables in the scope of work. This must include a description of their proposed methodologies and their basis in the relevant scientific literature. Sample reports of the analyses and school corporation reports or proposed structures must be submitted as examples alongside the proposal text documenting the contractor’s expertise in this type of analysis. |
| **1.2** | **(2.0) Contractor Responsibilities/Deliverables** | Will artificial intelligence (AI) be used in any capacity to develop or revise any of the content that will be delivered to IDOE as part of this contract? If yes, please provide detailed information on what tool(s) will be used (e.g., ChatGPT, Midjourney, Adobe Firefly, etc.), how the tool(s) will be used (e.g., drafting or editing text, generating or manipulating images or charts), and what review/QC processes are in place to ensure all AI content is accurate, factual, and appropriate, and does not infringe on any intellectual property rights. |
| **1.3** | **(3.0) Project Meetings** | The Respondent must describe how they will meet the requirements outlined in section 3.0 Project Meetings in the scope of work. |
| **1.4** | **(4.0) Assessment Details & Timeline for Project** | The Respondent must describe how they will meet the requirements outlined in section 4.0 Assessment Details & Timeline for Project in the scope of work. The Respondent may propose changes to the timeline in this section. |
| **1.5** | **(5.0) Staff Qualifications** | The Respondent must describe how they will meet the requirements outlined in section 5.0 Staff Qualifications in the scope of work. |

**Section 2: Table of Contents**

**Instructions:** After responding to all questions above, vendor should add page numbers for each question/response.

**Section 1: Scope of Work Questions**

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| **Question #** | **Response Page #** |
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